

Epic Physician Discharge Reconciliation Process

Use of the Epic Discharge Navigator can help to ensure that all steps are completed in the patient discharge process.

Try it out!

First, access Discharge Navigator under the **Navigators** activity. The best first step is to check for any cosign orders that need to be signed. They will be found in the Cosign orders section, if any.

The screenshot shows the Epic Navigators interface. The 'Discharge' tab is selected and highlighted with a red box. A red arrow points from the 'Discharge' tab to the 'Cosign' section. In the left-hand menu, the 'Cosign Orders' option is highlighted with a yellow box. The main content area displays 'Cosign' and 'Prescription Routing - Make Selection to Default Order Class for All C'. Below this, there are buttons for '+ New Reading', 'No data found', and 'No active problems. You can use the box to the upper left to add a new problem to the list.' There are also buttons for 'Mark as Reviewed' and 'Never Reviewed'.

Next, under the RX Routing activity, select whether you want prescriptions to print, not print, or be electronically prescribed.

The screenshot shows the 'Prescription Routing - Make Selection to Default Order Class for All C' dialog box. The 'Discharge' tab is selected and highlighted with a red box. Three red arrows point from the 'Discharge' tab to the '28=e-Prescribe', '300=Print Script', and '10=No Print' options. The '28=e-Prescribe' option is selected. The dialog box also shows 'Time taken: 1821' and '9/25/2016'. At the bottom, there are buttons for 'Restore', 'Close', 'F9', and 'Cancel'.

The next activity is Medication and Order Reconciliation. The first step in this activity is to reconcile the problem list for discharge. At least one problem is required to be entered for all inpatients. You can add problems, resolve them, and indicate if they are hospital problems, chronic problems, principal problems, and to respond to questions on present on admission indicators. Present on Admission (or POA if not completed will generate a deficiency for the attending physician after discharge.

- DISCHARGE
- Audit Trail
- Cosign Orders
- Rx Routing
- Med/ Rec and Or...**
- Problem List

Discharge

Reconcile Problem List for Discharge Review Orders for Discharge New Orders for Discharge Review and Sign

Discharge Problem List

+ Create Patient Care Coordination Note

pneumonia + Add

Review all problems to determine which can be resolved and which still require a plan for treatment after discharge.

Diagnosis

Hospital Principal Sort Priority

New Problem

Problem: Pneumonia
Display: Pneumonia
Priority: Noted: 9/25/2016 Chronic Hospital problem
Class: Resolved: Principal problem

Present on admission? Yes No Clinically undetermined

Overview:

File to History Accept Cancel

Diagnosis

Hospital (Problems being addressed during this admission)

> Pneumonia + Create Overview

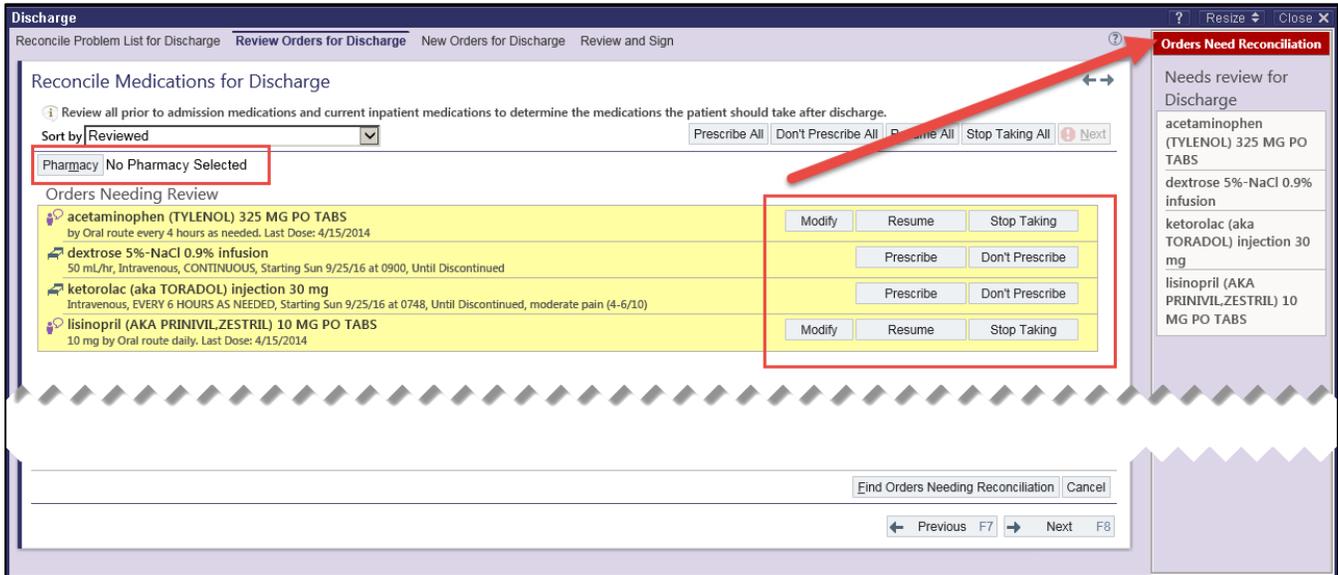
Non-Hospital (Problems not being addressed during this admission)

> Abdominal pain (Admission Dx)

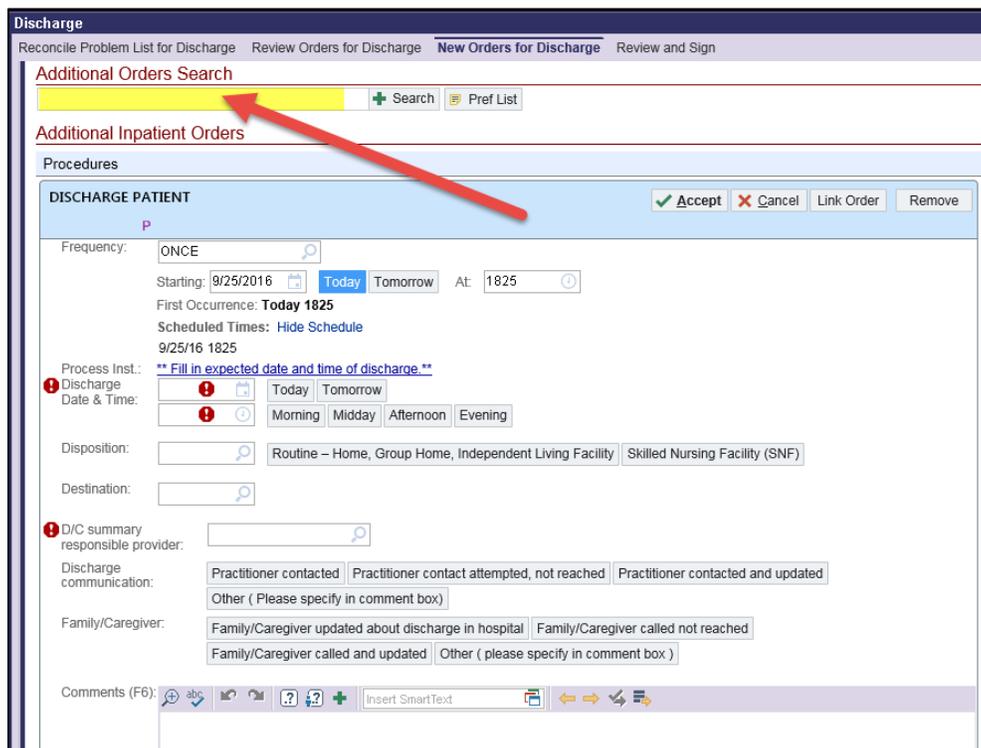
Mark as Reviewed Never Reviewed

Close F9 Indicate that you have reviewed Problem List (Alt+R)

The next step is to review orders for discharge. On this screen you can choose or review the patient's pharmacy and choose to resume, modify, or discontinue the patient's current medications upon discharge. Orders highlighted in yellow are orders needing review, as well as orders under the red box on the right. All Scheduled meds must be printed and signed. If the patient is going to a facility, "new," "resume," and "modify" schedule II meds will need printed and signed.



Next, the discharge order can be completed as well as any new orders for discharge entered. Also, all Pended orders for Care Management will appear here as well. Providers should review these orders in detail and correct them if needed or notify the care manager. Once all orders have been placed, click Accept.



Additionally, if dictated notes, such as the discharge summary, needs to be forwarded to the patient's primary care physician or other community care provider, the Transition of Care order can be used to facilitate this.

Facility List Search - Hyundai, William

TOC Search

During visit After visit Medications Procedures Order Panels Split

Code	Name	Type	Route	Pref List	Formulary
COM106	TRANSITION OF CARE - REQUEST TO HIM FOR RELEASE OF II HIM			SALEM HOSP FACILITY I	
601242	tocilizumab 200 mg piggyback (ACTEMRA)	Medication	Intravenous	HOSPITAL FORMULARY	Yes
601393	tocilizumab 400 mg piggyback (ACTEMRA)	Medication	Intravenous	HOSPITAL FORMULARY	Yes

TRANSITION OF CARE - REQUEST TO HIM FOR RELEASE OF INFORMATION (FOR SELF-ENTERED NOTES)

Accept Cancel Link Order Remove

Frequency: ONCE

Starting: 10/3/2016 Today Tomorrow At: 1806

First Occurrence: Today 1806

Scheduled Times: Hide Schedule 10/3/16 1806

Information Requested: History and Physical Note Op Note Consult Note Discharge Summary ED Reports OB Triage Delivery Summary

Send To: PCP Other Provider (Specify Name and City Below)

Provider Name #1
City
Clinic/Facility Affiliation
Fax Number
Discharge Date
Provider Name #2
City
Clinic/Facility Affiliation
Fax Number

Reference Links: 1. Tip Sheet
Comments (F6):

Next, on the Review and Sign screen, check to be sure the pharmacy on file is correct, then sign the discharge orders.

Discharge

Reconcile Problem List for Discharge Review Orders for Discharge New Orders for Discharge Review and Sign

Review and Sign

Order Mode: Standard Providers Dx Association

Pharmacy: No Pharmacy Selected

New Before

DISCHARGE 9/25/2016, M D/C summary

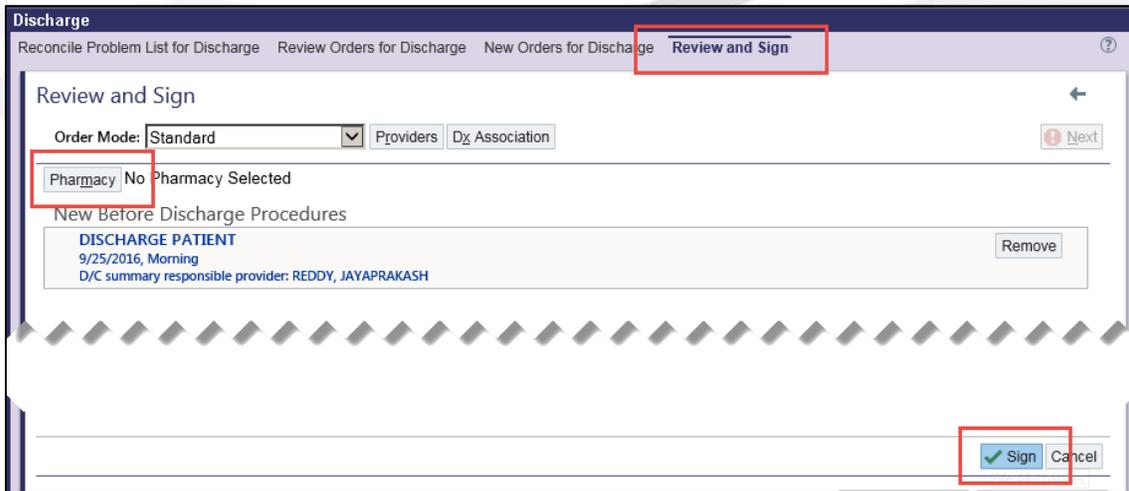
Pharmacy Selection

Fill prescriptions at:

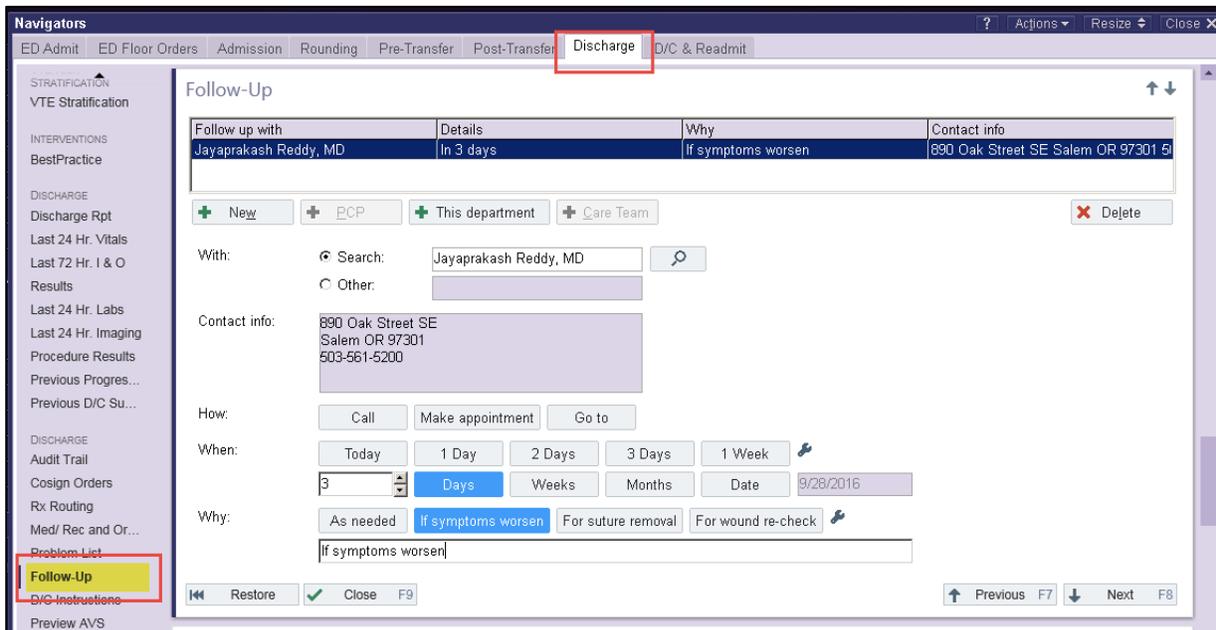
Suggested Advanced Search

E-Rx?	Name	Phone	Address
☆ Yes	SALEM HOSP COM OUTP PHCY - SA	603-561-5325	875 OAK STREET SE SALEM OR 97301

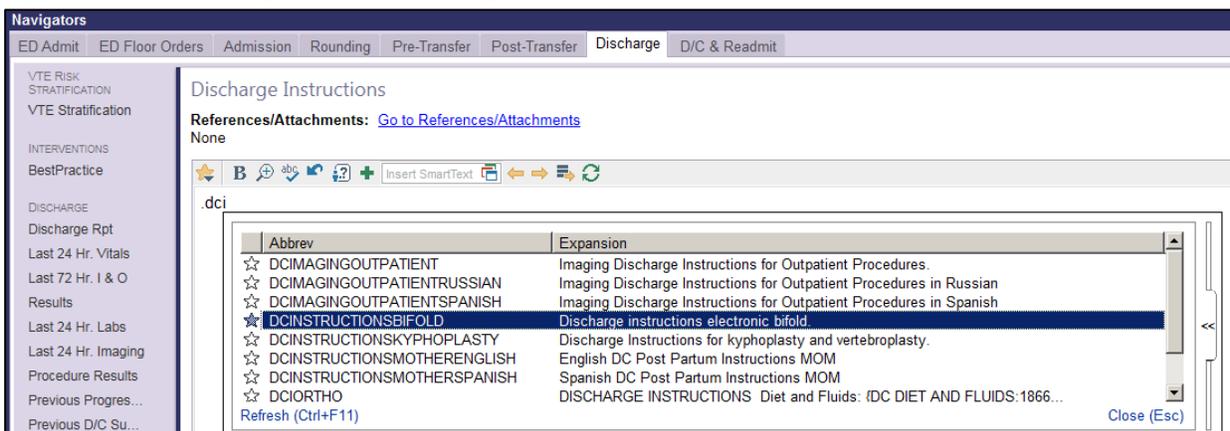
No pharmacy selected Accept Cancel



Next, on the Follow Up activity, patient follow up instructions can be entered.



On the D/C Instructions activity, use the .DCINSTRUCTIONSBIFFOLD smartphrase, which has been redesigned to be a brief and appropriate set of discharge instructions for generic inpatients.



DISCHARGE INSTRUCTIONS

Discharging Provider: Jay Reddy, MD

Allergies:

Allergies	Reactions
• Contrast Agent [Diatrizoate]	Atopic Dermatitis

Diet: DIET CARDIAC W CONSISTENT CARBOHYDRATES

Pending Labs:

Please follow up with your primary care provider or specialist on all pending labs.

Fever: may use: {DCantipyretic:18675} per label instructions

Activity: {DCACTIVITY:18672}

Bathing: {DCBATHING:18673}

Bowel Care: {DCBowelcare:18674}

Wound Care: Bathe with dressing {ON OFF:13341}.

Smoking Cessation: If you smoke, please stop for your health and for the health of your loved ones. More information about quitting is available by calling FreshStart at (503) 561-5639, the Oregon Quit Line at 1-877-270-STOP. (En Espanol 1-877-2NO-FUME; TTY1-877-777-6534 or the American Lung Association at <http://www.lungusa.org>. Talk to your doctor about your progress at your next office visit.

Questions or concerns about your new medications or discharge instructions?

Call the Salem Health Nurse Discharge Callers Monday-Friday, 9AM to 5PM at 503-814-1835 for assistance.

Pending Labs:
Please follow up with your primary care provider or specialist on all pending

Fever: may use: {DCantipyretic:18675} per label instructions

Activity: {DCACTIVITY:18672} Aspirin
Acetaminophen (Tylenol)
NSAIDs (Ibuprophen, Aleve)

Bathing: {DCBATHING:18673}

Activity: {DCACTIVITY:18672} As tolerated

Bathing: {DCBATHING:18673} No lifting greater than *** lbs.
Daily weights and track weight.

Bowel Care: {DCBowelcare:18674} No bending or stooping
No stair climbing
No driving.

Wound Care: Bathe with dressing {ON OFF:13341} Walk {AAADCWALK:18671} or
Smoking Cessation: If you smoke, please stop for your health and for the health of your loved ones. More information about quitting is available by calling FreshStart at (503) 561-5639, the Oregon Quit Line at 1-877-270-STOP. (En Espanol 1-877-2NO-FUME; TTY1-877-777-6534 or the American Lung Association at <http://www.lungusa.org>. Talk to your doctor about your progress at your next office visit.

Activity: Walk {AAADCWALK:18671} with cane
with walker
with crutches
with help
Other ***

Bathing: {DCBATHING:18673}

Bowel Care: {DCBowelcare:18674}

Wound Care: Bathe with dressing {ON OFF:13341}

Bathing: {DCBATHING:18673} Tub
Shower
Sponge
No restrictions
Other ***

Bowel Care: {DCBowelcare:18674}

Wound Care: Bathe with dressing {ON OFF:13341}

Smoking Cessation: If you smoke, please stop for your health and for the health of your loved ones. More information about quitting is available by calling FreshStart at (503) 561-5639, the Oregon Quit Line at 1-877-270-STOP. (En Espanol 1-877-2NO-FUME; TTY1-877-777-6534 or the American Lung Association at <http://www.lungusa.org>. Talk to your doctor about your progress at your next office visit.

Bowel Care: {DCBowelcare:18674} May use laxative of choice
No straining during bowel movement
Other ***

Wound Care: Bathe with dressing {ON OFF:13341}

Smoking Cessation: If you smoke, please stop for your health and for the health of your loved ones. More information about quitting is available by calling FreshStart at (503) 561-5639, the Oregon Quit Line at 1-877-270-STOP. (En Espanol 1-877-2NO-FUME; TTY1-877-777-6534 or the American Lung Association at <http://www.lungusa.org>. Talk to your doctor about your progress at your next office visit.

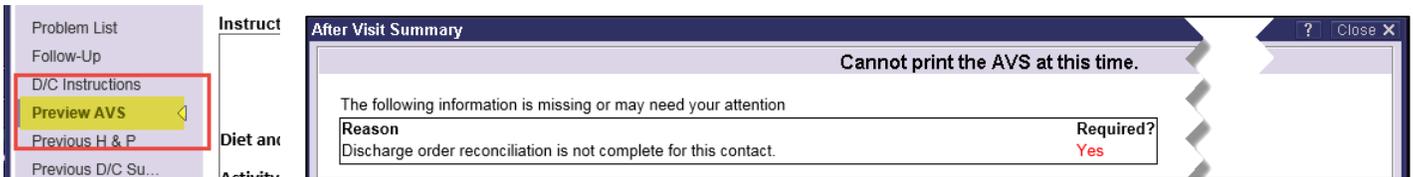
Wound Care: Bathe with dressing {ON OFF:13341} on
off
Other ***

Smoking Cessation: If you smoke, please stop for your health and for the health of your loved ones. More information about quitting is available by calling FreshStart at (503) 561-5639, the Oregon Quit Line at 1-877-270-STOP. (En Espanol 1-877-2NO-FUME; TTY1-877-777-6534 or the American Lung Association at <http://www.lungusa.org>. Talk to your doctor about your progress at your next office visit.

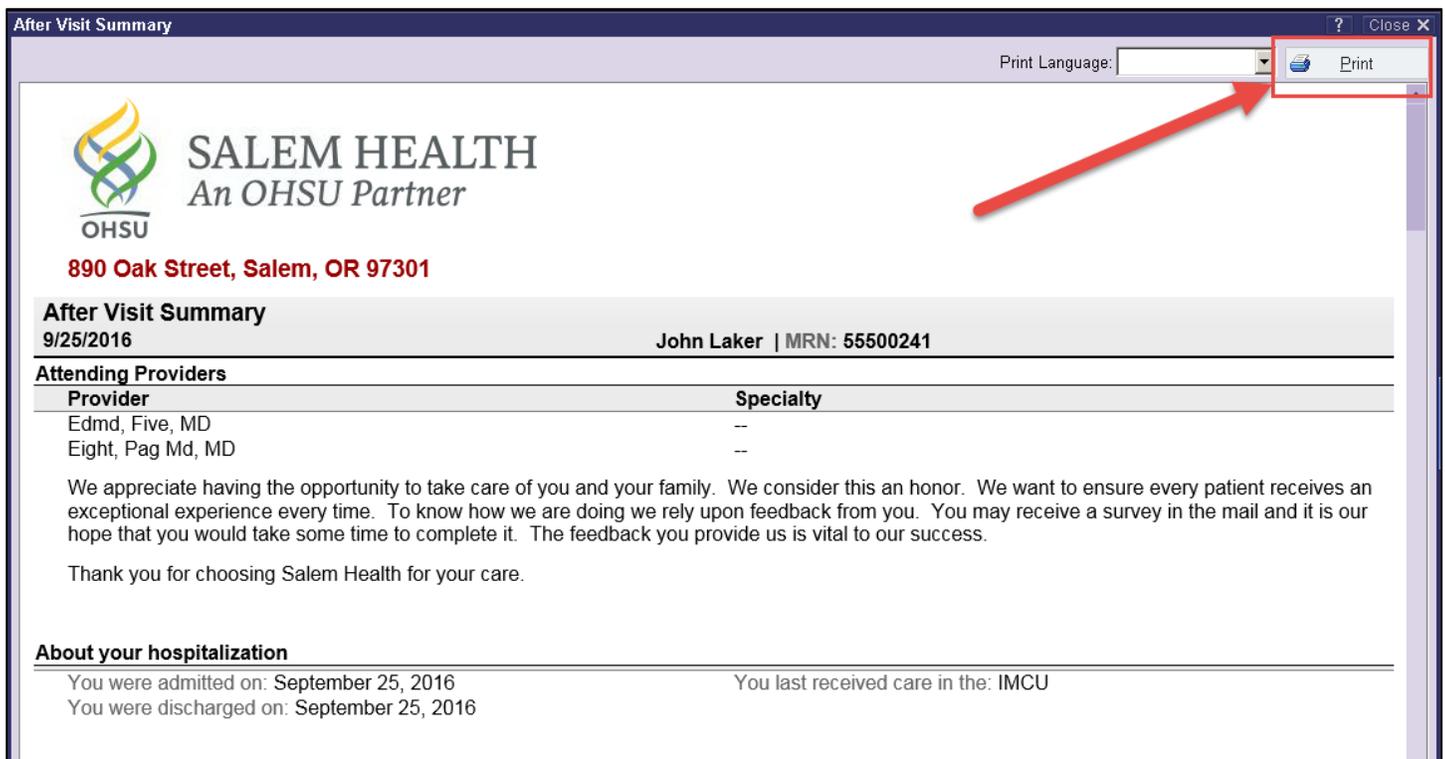
After using F2 to complete the instructions, remember to mark the instructions as Reviewed.



Next is the Preview After Visit Summary activity. The Preview AVS activity is a handy tool on the Discharge Navigator to ensure your tasks have been completed, enabling the nurse to print the AVS for patient discharge. If you have tasks that are incomplete and preventing the AVS from printing, you will be alerted to what they are. In this example, there are discharge orders requiring reconciliation and preventing the printing of the AVS.



Once all the required physician elements have been completed, clicking on the Preview AVS activity will generate a sample AVS such as this.



One last optional, but not required, activity is the Preliminary Cause of Death. Physicians can enter preliminary COD information on deceased patients, if they choose.

