

**STANDARD WORK:** Universal Mask Usage

**Purpose:** To protect our care providers, patients and the community

**Inputs:** Infection Prevention, CDC , OSHA

**CONTENT in SEQUENCE**

Sequence	Brief summary of task
1.	<p>Hospital-provided (surgical/procedure) masks are to be worn by fully vaccinated* staff and providers <b>at all times</b> at Salem Health Hospitals and Clinics locations(West Valley Hospital, Hawthorne, Urgent Care, clinics, etc.) with limited exceptions. Masks may only be removed if:</p> <ul style="list-style-type: none"><li>• You are a vaccinated employee or medical staff member and not in a place where healthcare is delivered.<ul style="list-style-type: none"><li>▪ For clarification, areas where health care is not delivered is where no patients are allowed and it is physically separated from areas where patients are allowed or health care is delivered, with walls from floor to ceiling and a door that remains closed when not in use.</li></ul></li><li>• You are actively eating or drinking.</li><li>• A patient is alone in their private patient room. Note, patients in multiple occupancy patient rooms must be physically distant (<math>\geq 6</math>ft.) before removing their mask.</li><li>• Care being provided to the patient cannot be rendered with the patient masked (i.e. during intubation, speech therapy, temperature checks, etc.).</li><li>• Provider or care team determines wearing a mask or face shield causes significant negative clinical implications (i.e. respiratory compromise, provokes nausea/vomiting, etc., or patient is incapable of wearing a mask or face shield due to their mental or physical condition (i.e. autism, dementia, etc.).</li><li>• They are a child &lt;5 years of age.</li><li>• They are a child who is <math>\geq 5</math> years of age and the hospital-provided mask does not fit properly; instead, they must wear a cloth mask.</li><li>• A patient is accessing the Emergency Department or Labor and Delivery, in accordance with EMTALA.</li><li>• Any employee granted an exception to this policy by Human Resources. Any medical staff member granted an exception to this policy by the Medical Executive Committee. Any patient granted an exception to this policy pursuant to the Patient Advocate standard work. Such employees, medical staff members and patients will be provided documentation of the approved exception.</li></ul> <p>*The above exceptions to the mask requirements do not prohibit individuals from wearing a mask at any/all times, should they choose. **Regardless of masking, physical distancing (<math>\geq 6</math>ft.) is encouraged when possible.</p>

2.	<p>Unvaccinated individuals at Salem Health Hospitals and Clinics locations must wear hospital-provided airborne masks, not a hospital-provided surgical/procedural mask:</p> <ol style="list-style-type: none"> <li>1. If you are in a role that does not require mask fit-testing or you are fit-tested to a P100 or CAPR, you can pick up your daily source control N-95 mask at a screening location. Follow standard work for Universal Masking.</li> <li>2. If you are currently fit-tested to a mask type (not a P100 or CAPR), you can pick one up in your department and wear that mask all day per Universal Masking standard work. Please pick up a surgical/procedural mask at a screening location. Change to your airborne mask upon arrival to your work area.</li> </ol> <p>Any vaccinated individual may wear a hospital provided N-95 mask, should they choose. These can be picked up at the screening station at the A garage or ordered by department leadership via order #8247.</p>
3.	All meetings must include a virtual option in the meeting invite unless the organizer specifically specifies otherwise.
4.	If any person does not have a mask or is using a cloth mask (see Exception above), politely remind them of the policy and ask them to put on a hospital-provided mask. If they don't have one, direct them to a mask dispensing station. Droplet masks provided by the hospital should not be placed over a mask brought from home.
5.	If a patient states their disability does not allow them to wear either a mask or face shield, the patient shall be provided the contact information for the patient advocate office (503-561-5765 or <a href="mailto:patientadvocate@salemhealth.org">patientadvocate@salemhealth.org</a> ), excluding any patient accessing the Emergency Department or Labor and Delivery (above EMTALA exception).
6.	Non-compliance by employees may result in corrective action. Non-compliance by medical staff members may result in referral to the Medical Executive Committee. Non-compliance by any other person will result in exclusion from Salem Health Hospitals & Clinics locations. Unless an exception from the above list is met, a patient or a visitor in any location will be excluded from the campus if they do not comply with this policy.

<b>Frequency of Use:</b> Daily
<b>Output:</b> Masks worn, in accordance with this standard work, by employees, visitors, patients, vendors, contractors and medical staff members (everyone) to ensure protection by reducing COVID exposure
<b>Process Owner:</b> Sarah Horn, Chief Nursing Officer, and John Bauer, Chief Legal Officer
<p><b>Definitions:</b></p> <p>*Fully Vaccinated Against COVID-19:</p> <ul style="list-style-type: none"> <li>• 2 weeks (14 days) since a person received one dose of an accepted single-dose-series COVID-19 vaccine (e.g., Janssen/J&amp;J); OR</li> <li>• 2 weeks (14 days) since a person's second dose in a 2-dose series of an accepted COVID-19 vaccine; OR</li> <li>• 2 weeks (14 days) since a person received the full series of an accepted COVID-19 vaccine (not placebo) in a clinical trial; OR</li> <li>• 2 weeks (14 days) since the person received 2 doses of any "mix-and-match" combination of accepted COVID-19 vaccines listed in Table 2 (above) administered at least 17 days apart</li> </ul> <p>**Airborne masks are masks which have Filtering Face piece Respirators that block ≥95% of aerosols. Airborne masks include, but are not limited to, N-95s, P100s, CAPRs, etc.</p> <p>***The above exceptions to the mask requirements do not prohibit individuals from wearing a mask at any/all times, should they choose.</p>

